

I personally think speaking Chinese is cool – and I know from experience that it will impress your friends and family! I hope you enjoy your experience in class this year. You can help make it enjoyable for everyone around you, including me, if you please pay attention to the official school policies and the following.

## Participate

*You can't learn a language without speaking it.*

1. Come to class prepared.  
**Bring pencil, paper**, notes, assignments.
2. Take part in all discussions, pairwork, games, drills, demonstrations, songs, role plays, etc.
3. Be in your seat when the bell rings.

## Show Respect

*We need to support each other's efforts to learn.*

1. When working in pairs or groups, help your classmates do their best.
2. No use of inappropriate language to the teacher or other students.
3. No cell phones/electronics allowed in class.  
*They will be confiscated and taken to the office.*

## Take Responsibility:

*Take charge of your own learning experience*

1. Finish all assignments by the end of each lesson.
2. Assignments turned in after the quiz on that lesson will have points deducted. (up to 10% off)
3. Each new term starts a new grading period and no more late work will be accepted from the previous term.
4. Extra Credit assignments will be available from time to time.

## Note to Parents:

1. If you need to contact a student during class time, please call the office and they will page us. Please do not call or text his/ her cell phone during class.
2. You can contact me at [debra.wells@nebo.edu](mailto:debra.wells@nebo.edu) and I will respond promptly.

(Detach and return)

**I have read and understand the above information regarding classroom and grading procedures.**

Student Name: \_\_\_\_\_ Date \_\_\_\_\_

Student Signature: \_\_\_\_\_ Parent Signature: \_\_\_\_\_

Student email: \_\_\_\_\_ Parent email: \_\_\_\_\_

3. If you attend parent-teacher conferences, I will give your student extra credit!
4. You can check grades on ASPIRE/SIS.
5. I will send email updates if you provide an address.

## Grading Procedures

### Attendance:

20% of your grade will be based on attendance.

### Daily participation 5 points per day

Points are deducted for:

Unexcused Tardies (-2)

Unexcused Absences (-5)

Lack of preparation, no pencil or paper, (-1 to -5)

Lack of participation (-1 to -5)

### • Homework assignments:

Most of these can be completed during class, if you use your time well.

### • Quizzes and tests

### • Pass-offs:

There will be dialogues, stories, poems, etc. that the students are expected to memorize. Some will be presented to the class; some to the teacher.

### • Projects:

Students will complete a video project 1<sup>st</sup> semester and presentations for the BYU Language Fair 2<sup>nd</sup> semester. (Not all students will attend the Fair.)

### Grading Scale:

*Minimum percentage required*

A = 94%	C = 73%
A- = 90%	C- = 70%
B+ = 87%	D+ = 67%
B = 83%	D = 63%
B- = 80%	D- = 60%
C+ = 77%	F = below 60%