

**Springville High School**  
**School Community Council Rules of Order**  
**2016-2017**

1. Monthly meetings will generally be held the second Wednesday of each month during the school year at 3:00 p.m. in the school library.
2. Council members are expected to be in attendance at each meeting. If circumstances do not permit attendance the council member will contact the council chairman, vice-chairman, or facilitator in advance of the meeting.
3. Meetings will be held to one hour whenever possible.
4. The council chairman conducts the meetings.
5. The facilitator will prepare an agenda for each meeting after consulting with the chairman and principal.
6. The facilitator will post the meeting agenda on the school website one week in advance of the meeting.
7. Each council member will be given opportunity to express ideas and opinions without fear of personal criticism. Each member will treat every other member with respect and make an honest effort to understand other's points of view. The council will strive to reach consensus on decisions.