



Classroom Norms:

1) Be an **EXAMPLE**

- ✓ Be on time
- ✓ Be prepared

2) Be on **TASK**

- ✓ Help others stay on task
 - ✓ Follow Directions
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Assessment:

- Academic (100%)
 - Homework
 - Class work

Peer Tutoring

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Coarse Description:

This course is designed for high school students to assist students in the special education program. It is a unique learning experience in which peer tutors will have daily opportunities to develop positive attitudes and relationships with students with disabilities. Peer tutors will tutor students with disabilities in academics, personal management, money, job skills, social skills, behavior, and other life skills. Peer tutors will be positive role models, and advocates for each student in the special education program. This is an extraordinary opportunity for your student and for the special education students they will be working with.

Setting for Peer Tutors:

It is important that you know that your student may be placed outside of the special education classroom to perform their duties as a peer tutor. They may go into traditional classrooms with a student. They may also have the opportunity to help these students in the community when going on classroom field trips.

Course Requirements:

Attendance/Participation: Attendance is vital. When a peer tutor is absent they not only affect their own learning but the learning of the students in the classroom they should have been working with. Peer tutors will receive 10 points each class for attendance and participation. Tutors are expected to check in with the teacher before going to a mainstream class or to be sitting in their seats before the bell rings. Unexcused absences and tardies cannot be made up. If a peer tutor has health issues And misses a significant amount of time modifications will be made to help him/her meet the requirements.

Peer tutors must be excellent examples of appropriate behavior for the life skill students at all times. Peer tutors are expected to maintain a positive attitude and follow the teacher's and aide's directions. Peer Tutors will earn participation points by:

- Arriving prepared and on time
 - Sitting with assigned student
 - Providing appropriate help/explanations
 - Positively reinforcing students
 - Keeping students on task and monitoring work
 - Interacting appropriately with students
 - Interacting effectively with teachers and aides
 - Maintaining a positive attitude
 - Being a good example
 - Remaining in class
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Grading Scale

A	93-100%
A-	90-92 %
B+	87-89 %
B	86-81%
B-	80-82 %
C+	77-79 %
C	73-76 %
C-	70-72 %
I/F	< 70 %

Cell Phone Statement:

Students may not use Cell Phones in the classroom. Cell phones are to be kept off and out of sight during class. If a teacher sees a cell phone, the phone will be taken away.

Field Trips:

Throughout the semester, you will have the opportunity to participate in school-sponsored activities and field trips with the special education class. These trips are an important element of the classes social skill and functional skill curriculum. Prior to each field trip a note will be sent home with all the details. To attend the field trip you must speak with the teachers of any class you will miss and make sure it is ok if you are absent. You will not be permitted to attend a field trip if you have any grades below a C- in any class.



Assignments:

- Attendance/Participation – a weekly chart to be filled out by you each day of class – due at the end of each class.
- Disclosure Document - This document - 50 points, due the Aug 26 for B days-Aug 27th for A days
- Training Quiz – A quiz about the training you will receive at the beginning of the semester - 50 points, due Sep. 2nd for B days-Sep 3rd for A days
- Class or Individual lesson/project – You will choose to create a project to help a student in class succeed, create a game for the class, come up with a lesson to teach to the class, or anything which is first approved by the teacher – 100 points, due date will be assigned throughout the semester.
- Disability Report/Poster – You can choose to do a poster or a written report. Chose one disability to research and learn more about – 100 points, due date will be assigned throughout the semester.
- Reflection - You will be required to type a one page reflection paper summarizing what you have learned in this class, what you liked, or did not like – 50 points, due date will be assigned throughout the semester.
- Extra Credit – you may have the opportunity to make up points which were missed. If you desire to earn extra credit you must speak to the teacher.

Late Work Policy

Students who choose to turn work in after its original due date will earn less points for the given assignment. Late work will be accepted until final due dates that will be prescribed throughout a term. I encourage you to do all of your homework, even if you missed the original due date. This will help you succeed in this class as well as future classes. If you have an excused absence, your assignment will be due one week after your absence. After one week it will be considered late and points will be reduced.

Disclosure Signature Page

Please return this page of Mr. Rowley's Peer Tutor Disclosure on **Tuesday, August 26th for classes on B Days and Wednesday August 27th for classes on A Days.** Please retain the rest of the disclosure for future reference to guidelines and procedures for Mr. Rowley's Peer Tutor Class.

Student Name: _____ Parent Name: _____
(please print clearly) *(please print clearly)*

Please provide parent email: _____

I wish to receive information via email and paper form.

I wish to receive information via paper form only.

Confidentiality Statement:

As a peer tutor you will be working directly with students with disabilities. Some of these students may talk, misbehave, or act in a different an unusual manner in your presence. Federal and State laws prohibit talking about, discussing, or relating any incident involving the student behavior, academics, or other confidential information, that happens in your presence to any person other than the teacher, or appropriate school representative (vice principal, principal) (PL 94-142). If a peer tutor has concerns they should be brought directly to the teacher, and the teacher will inform the appropriate person. These federal and State laws are enforced to protect the privacy and activities for the student with disabilities, therefore, no names of students or activities of students should be discussed outside the classroom. Please respect and enforce the right of privacy for students with disabilities by not discussing their lives with friends, boy/girl friends, other teachers, parents, siblings, etc.

As a participant of Mr. Rowley's Peer Tutor Class, I have read, understand, and agree to adhere to the information presented in this disclosure.

Student Signature: _____ Parent Signature: _____